

# BOARD EVALUATION

Board evaluation is an approach to improving *governance* --- with the intent to maintain a high performing board. The chief elected officer (not staff) leads the process. Input will be treated with confidence.

Indicate your understanding of and offer recommendations for these governance aspects.	Very Comfortable	Somewhat Comfortable	Somewhat Uncomfortable	Very Uncomfortable	Not Sure N/A
<b>Mission and Strategic Direction</b>					
1. Board efforts advance the mission, vision, values and goals.					
2. The strategic plan portrays an image of the organization in 3, 5 or 10 years.					
3. Meetings and agendas are organized to achieve the mission and goals (and avoid operating matters.)					
Comments:					
<b>Governing Documents</b>					
4. Board understands and upholds all governing documents.					
5. Policies are adopted and followed to guide current and future leaders.					
Comments:					
<b>Leadership, Succession and Transparency<sup>1</sup></b>					
6. Board selection process is transparent and ensures leadership succession.					
7. Board orientation and self-assessment is sufficient.					
8. New ideas and people are respected.					
Comments:					
<b>Budgeting, Finances and Infrastructure</b>					
9. Board adopts annual budget and is engaged in monitoring finances.					
10. Reserves/savings and investment strategies are appropriate.					
11. Financial reports are clear, accurate and timely.					
12. Annual audit and auditor's recommendations are reviewed.					

<sup>1</sup> Organizational transparency promotes awareness of governance, initiatives and structure amongst members and stakeholders.

Indicate your understanding of and offer recommendations for these governance aspects.	Very Comfortable	Somewhat Comfortable	Somewhat Uncomfortable	Very Uncomfortable	Not Sure N/A
Comments:					
<b>Professional Staffing and Structure</b>					
13. Board delegates authority, policies and resources for CEO to manage organization.					
14. CEO performance is assessed.					
15. Staff relations are professional and collegial.					
16. Structure of organization is highly effective.					
Comments:					
<b>Risk Management – Protection</b>					
17. Fiduciary duties are understood, including duties of care, obedience and loyalty.					
18. Perceived and real conflicts of interest are disclosed.					
19. Antitrust violations are strictly avoided.					
20. Discussions and documents are treated with confidentiality.					
21. It is clear who speaks for the organization and that only those persons can delegate authority.					
22. Insurance and risk management measures adequately protect the organization.					
Comments:					
<b>Committees, Counsels and Task Forces</b>					
23. Committee structure benefits board productivity and advances strategic goals.					
24. Board does not conduct committee work at board meetings.					
Comments:					
<b>Benefits, Programs and Services</b>					
25. Board is familiar with majority of association programs and services.					
26. Programs and services are periodically reviewed to ensure relevance to members.					
Comments:					
<b>Overall</b>					
27. Serving on the board is a gratifying experience.					
Comments:					